

# CALSS SCHOLARSHIP APPLICATION

(Please type or print neatly)

Name: \_\_\_\_\_  
First MI Last

Permanent Address: \_\_\_\_\_  
Street Address

\_\_\_\_\_ City State Zip

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## **Financial Information:** (Check)

- \_\_\_\_\_ I have applied for federal or state student financial aid.  
\_\_\_\_\_ I intend to apply for federal or state student financial aid.  
\_\_\_\_\_ I do not intend to apply for federal or state student financial aid.  
\_\_\_\_\_ I have student financial aid but still have a need.

## **Required Attachments: (Must be typed)**

Application and the following required documents are due April 30, 2017:

- o Copy of high school transcript or transcript of last four years' grades if presently enrolled in a school of higher education.
- o One letter of recommendation signed by applicant's employer, teacher, friend or other character reference.
- o Autobiographical statement or resume include schools attended, employment, school activities (honors, clubs, etc.), family background, brief discussion of financial need, interests and/or hobbies.

## **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**

Send completed applications with required attachments to:

Judy M. Boker  
CALSS Scholarship Chair  
1010 9<sup>th</sup> Avenue  
Greeley, CO 80631

If you have any questions, please contact Judy M. Boker, [jboker@wcrosierlaw.com](mailto:jboker@wcrosierlaw.com)  
(970)356-1115

**COLORADO ASSOCIATION OF LEGAL SUPPORT STAFF (CALSS)  
GWENDOLYN S. DURAN MEMORIAL SCHOLARSHIP FUND  
SCHOLARSHIP APPLICATION**

The Colorado Association of Legal Support Staff (CALSS) established the Gwendolyn S. Duran Memorial Scholarship in 1999 to support students in need who are pursuing higher education or continuing their legal education. The total amount awarded annually varies from year to year based upon eligibility criteria of applicants and funds available. CALSS expects to award a scholarship or scholarships totaling \$1,000 in 2017.

**ELIGIBILITY:** You are eligible to apply for a CALSS scholarship if you satisfy the following criteria:

You have declared the legal field as your major or are enrolled in a legal-related program, such as legal secretary, court reporter, legal assistant, paralegal, or pre-law concentration.

You are a full-time student.

You can demonstrate financial need.

The Award is for twelve (12) consecutive calendar months, covers tuition, books and fees, and is paid on a semester basis or as agreed upon by the Recipient and CALSS.

In the event the Recipient withdraws from his/her legal courses/program during the term of the scholarship award, CALSS will determine the continuance of the Award and determine if Recipient must refund any unused portion of the Award.

**APPLICATION FORM:**

Applications will be accepted through April 10, 2017. We must receive the completed application and accompanying documentation **postmarked on or before the deadline of April 30, 2017**. Incomplete applications will NOT be considered.

Decisions on the Award will be made by mid-May and the recipients(s) will be notified by the end of May. If you meet the eligibility criteria, please submit a completed application to:

Judy M. Boker  
CALSS Scholarship Chair  
1010 9<sup>th</sup> Avenue  
Greeley, CO 80631

For further information or questions, please contact Judy M. Boker, [jboker@wcrosierlaw.com](mailto:jboker@wcrosierlaw.com)  
(970)356-1115

To learn more about the Colorado Association of Legal Support Staff, please visit our website at [www.calss.org](http://www.calss.org).